

Date: 02-Aug-2022

Dear Mr. Mohammad,

Congratulations!

We are pleased to extend you the below employment offer letter at Nabatat Contracting Company:

|                    |  |                |         |         |          |                |          |
|--------------------|--|----------------|---------|---------|----------|----------------|----------|
| Employee Name      | Mohammad Toulo Khan  |                |         |         |          |                |          |
| Iqama/ ID          | 2524011950   |                |         |         |          |                |          |
| Nationality        | Bangladeshi  |                |         |         |          |                |          |
| Job Title          | Labour   |                |         |         |          |                |          |
| Basic Salary       | SAR 900  | Food Allowance | SAR 300 | Housing | Provided | Transportation | Provided |
| Contract Period    | 3 years  |                |         |         |          |                |          |
| Contractual Status | Single   |                |         |         |          |                |          |
| Job Location       | Nabatat Contracting Company  |                |         |         |          |                |          |
| Org. Unit Code     | 14000048   |                |         |         |          |                |          |
| Probation Period   | 90 Days  |                |         |         |          |                |          |
| Working Hours      | 48 Hours/ 6 days a week  |                |         |         |          |                |          |
| Air Ticket         | One round trip economy class ticket on completion of three years                     |                |         |         |          |                |          |
| Vacation Days      | 21 days per every one year plus public holidays.                                     |                |         |         |          |                |          |
| Medical            | As per company's standard health insurance policy.                                   |                |         |         |          |                |          |
| Others             | All other terms & condition will be in accordance with Saudi Labor law & Co. policy. |                |         |         |          |                |          |

\*Note:

- Accepting this offer does not entail the creation of a contractual commitment, and a work contract will be signed between the two parties after expressing your approval on it.
- Validity of this offer one week from the above date.

03.08.2022

Please write your name and sign below as a token of acceptance and return us with estimated joining date: \_\_\_\_\_

Name : M.D. TOULO KHAN

Signature :

Date : Mr. - Toulo Khan

3/08/2022

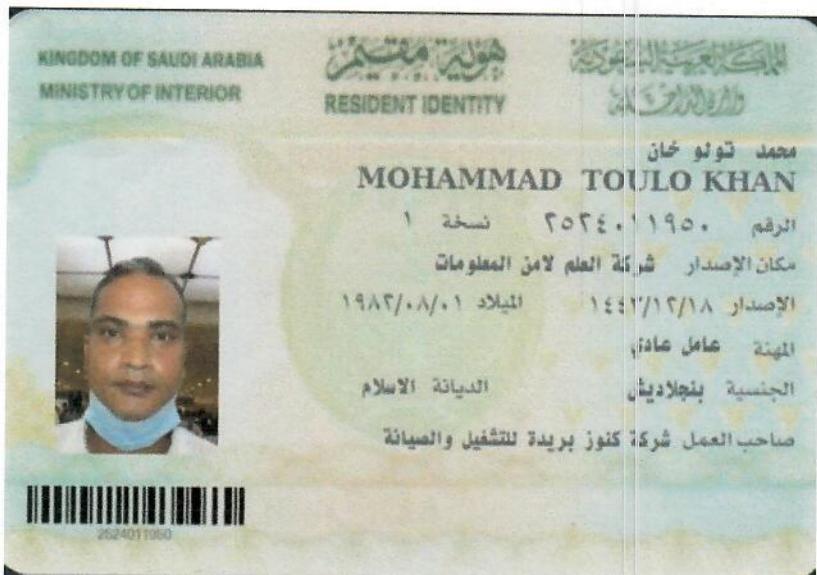
Eng. Toulo Khan

C

Project/Dept. Manager

3rd Aug 22

Nabatat Contracting Company



# 1441/06/07

#-Auto Electrician (Car)

Position (#Labor)

Basic = (900)  
Food = (300)

Engthmed  
28th July 22

#### PERSONAL DATA AND EMERGENCY CONTACT

**Name:** MOHAMMAD TOULO KHAN  
**Father's Name:** AFZAL KHAN  
**Mother's Name:** ALIA BEGUM  
**Spouse's Name:** ROKSANA KHANUM  
**Permanent Address:** GOLARA, W-05, SINGAIR, SINGAIR - 1820, MANIKGANJ

**Emergency Contact:** ROKSANA KHANUM  
**Name:** SPOUSE  
**Relationship:** GOLARA, W-05, SINGAIR, SINGAIR - 1820 MANIKGANJ  
**Address:**  
**Telephone No.:** +8801864885375



755

## Curriculum Vitae



**Name** : Mohammad Toulo Khan  
**Father's Name** : Afzal Khan  
**Mother's Name** : Alia Begum  
**Date of birth** : August 01, 1982  
**Permanent address** : Golara, W-05, Singair, Singair-1820, Manikganj  
**Nationality** : Bangladeshi  
**Educational Qualifications:** Class Eight

**Experience** : Rahman Automobiles Ltd. " as Auto Electrician"

*Ch: Toulo Khan*  
\_\_\_\_\_  
**Mohammad Toulo Khan**

# Rahman Automobiles Ltd.

Head Office : H # 33, (Lift-04) R # 09, S # 13  
Uttara Model Town, Dhaka-1230

Workshop : Malaker Bar, Asraf Market  
National University, Gazipur

## To Whom It May Concern

It is hereby certified that **Mr. Mohammad Toulo Khan**  
worked as Auto Electrician in our company from  
15th June, 2010 to 31st March, 2020  
During his tenure, we found him sincere  
hard-working, and efficient.  
We wish all success in his future endeavours.

  
Ariful Islam  
Head of HR

  
Abdur Rahman  
CEO

Joining Form نموذج مباشرة عمل

|               |   |                |
|---------------|---|----------------|
| Name          | MD.Toulo Khan   | الاسم          |
| ID/IQAMA Num. | 2524011950  | الهوية         |
| Nationality   | Bangladeshi   | الجنسية        |
| Job Title     | Labour  | المسئى الوظيفي |
| Phone Num.    | 0571847588  | رقم الجوال     |
| Department    | Workshop  | القسم          |
| Cost Center   | 4012  | مركز التكلفة   |
| Joining Date  | 03.08.2022  | تاريخ المباشرة |
| Line Manager  |   | الرئيس المباشر |
| Name          | Saoud Al-baqawi   | الاسم          |
| Job Title     | Labour دليل المورشة   | المسئى الوظيفي |
| Sign          |  | التوقيع        |
| Note          |   | ملاحظة         |

Eng. Ahmed  
3rd Aug 22